**Queensland METS Collaborative Projects Fund**

**Short Form Proposal**

**This form must be completed with reference to the Queensland METS Collaborative Projects Fund Guidelines.**

## Acknowledgement

The Applicant/s acknowledge they have read and understood the **Queensland METS Collaborative Projects Fund Guidelines** and the application complies with those guidelines: Choose an item.

**Project Title:** <Enter the title of proposal>

**Submission Date:** Click here to enter a date.

***Applications longer than 6 pages will not be processed.***

***Submit completed applications to*** ***projects@metsignited.org***

## Applicant Organisation/s including the direct customer involved

|  |  |  |
| --- | --- | --- |
| Applicant organisation (lead applicant in top row) | Key contact name | Key contact email/phone |
| <add rows as required> |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Background and context

<Outline the background and context to the business challenge or opportunity. Why you? Why now? Why is this strategically or commercially significant for the customer, you and your collaborators?>

## Problem statement

<Define the challenge or opportunity, building on the background.>

## Proposal / proposed solution

<Outline the proposed solution or solution method. If the solution will be developed in stages describe the stages, how they relate and why the approach to developing the solution is desirable. Provide attachments if necessary.>

## Alignment withQueensland METS Collaborative Projects Fund Guidelines.

<Reference the objectives in the **Queensland METS Collaborative Projects Fund Guidelines** and outline how your proposal addresses these objectives and identify the benefits for the broader Queensland community.>

## Impact

<Describe the impact you expect for the organisations involved by addressing the opportunity. This could be in terms of anticipated jobs growth, savings, revenue growth, driving collaboration, skills development, etc.>

## Key deliverables

<List the key deliverables for the work and, where appropriate, include a summary of how / when these will be commercialised at national / international scale.>

## Proposed success metrics

<What does success look like for the customer, lead applicant and other applicants? Example metrics could include:

* Problem solved
* Costs savings
* Productivity improvements
* Jobs growth or jobs saved
* Export opportunity or export growth opportunity
* Number of participants and uplift in tracking of outcomes
* Broader community benefit
* Development of world leading expertise

>

## Key project milestones

Outline key milestones including submission of the final report and any suggested payment milestones.

|  |  |
| --- | --- |
| Item | Date (or weeks from commencement) |
| <milestone 1> | <date or week> |
| <milestone 2> | <date or week> |
| <Add rows as required but we’re only after the key items, attach a detailed schedule if so desired.> | <date or week> |
| **Final report / project completion** | <date or week> |
| ***Total project duration (months)*** | ***<duration>*** |

## Collaboration approach

<Collaboration is a key differentiator for METS Ignited versus other grants. Outline how the Consortium parties intend to collaborate. How will you assess strategic fit, benefits flow, etc. between collaborators? How will the communications between the collaborators be organised? Do you and your partners have the endorsement of your Executive and Board? How will success or impacts be measured?>

## Pathways to scale and/or Commercialisation

<Outline how the Consortium plans to commercialise the work, how will the project benefit Australian METS and/or the broader Queensland/Australian community? Describe the market interest and evidence of this interest? What is the value proposition for the potential markets? Which export markets will be addressed in the coming 5 years? Provide details of the potential markets or at least when the market strategy will be available. >

## Proposed budget/costs

CLEARLY outline the proposed cost budget. Where labour is required, please ensure day rates are provided.

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Quantity | Rate | Total($AU ‘000s, ex GST) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total project budget** |  |  |  |

## Funding request

Outline the sources of funding including ALL other State/Federal Government monies, where industry funds will be sourced from, and the METS Ignited Project Fund request.

|  |  |
| --- | --- |
| Item | Total($AU ‘000s, ex GST) |
| <funding source 1> |  |
| <funding source 2> |  |
| <add rows as required> |  |
|  |  |
| METS Ignited funding request amount |  |
| **Total project proposal funds** |  |

## Co-commitments required

Outline any co-commitments / in-kind contributions required to progress the work.

|  |  |
| --- | --- |
| Co-commitment item | Organisation |
|  |  |
|  |  |

## Key personnel

|  |
| --- |
| PROJECT PERSONNEL |
| Project lead / Lead applicant | <Project lead contact person> |
| <Brief bio> |
| Technical Lead | <Technical lead contact person> |
| <Brief bio> |
| <Other key people/roles> | <Key person> |
| <Add rows as required> |

## Attachments

***Please ensure that all key points and arguments are contained within the main body of your proposal***. METS Ignited makes no guarantee that all attachment detail will be read.

<Attachments need to be clearly labelled and listed here.>